

Leadville Sanitation Meeting Minutes of May 5, 2021

The monthly Leadville Sanitation District (District) board meeting was held in the District's office located at 911 S. Highway 24, Leadville at 3:30 pm on 5/5/2021. The meeting was called to order by board president, Ken Berger. Board members present: Ken Berger, Robert Vigil, Dan Osborn, Joe Hren and Jane Gowing. Staff present: Angelina Salazar, Office Manager; Jon Volk, Water Quality Professionals; District Attorney, Joe Fattor, plant personnel Evan Bockstiegel and Martin Tracy and District consultants from JVA, Cooper Best and Janet Hausman

- A. The meeting was called to order and Chair Berger asked for public comment. No public comments were forthcoming.
- B. The first item on the agenda was Guzman Construction. Solomon Guzman notified the board that due to some issues with the existing roof construction, he recommended that the roof be replaced this summer before putting on the corrugated metal siding. Originally, the metal siding was going to be installed this summer with the roof replacement budgeted for next summer. However, after close inspection, Mr. Guzman determined that the roof needed to be replaced *before* the metal siding was installed. If he reversed the order, he would have to take the siding back off next summer to tie into the roof properly, thus duplicating his work which is not cost effective for the District. Director Osborn confirmed that the District has the funds available to do both the siding and roof this summer. Director Osborn moved to approve the roof expenditure in 2021 and move forward with the project, seconded by Director Vigil, all voted in favor.
- C. Next on the agenda were JVA Consultants, Cooper Best and Janet Hausman, who made a presentation to the board about the Master Plan JVA drafted for the District. The consultants provided a detailed review of the District's plant design capacity and extrapolated population growth, plant hydraulic and organic loadings and a list of plant infrastructure projects and the associated costs. The board can now review the information and develop a viable Capital Improvement Plan with an achievable timeline, discuss funding mechanisms and plan for future regulatory compliance.
- D. JVA provided an update on the RV Dump Station. CDOT is not going to require a deceleration lane off Highway 24, but CDOT is requiring an Access Permit. Cooper will follow up with CDOT to acquire the permit. The District will not install a bulk water fill station, the fill station will only have a slow fill hose, capable of filling RV tank sizes up to 100 gallons. JVA will review, finalize and prepare the Dump Station plans to go out for bid.
- E. Matchless Estates Line was next on the agenda, but tabled until the June meeting as Cooper had not had a chance to review the information.
- F. Next on the agenda was Rick Eisenring from Four Seasons Home Owners Association (HOA) inquiring about the process required for the HOA to hook-up the 88 lots in the development to the District's sanitary sewer system. Attorney Fattor and Cooper Best briefly explained the process which includes two important steps – annexing into the District and the actual "tie-in" process for the HOA which includes engineering, sewer main installation, tap fees and plant capacity review. To start the process, it was suggested

that the HOA reach out to its members and confirm that the HOA wants to have sanitary sewer system instead of individual septic services. Once this is achieved, Attorney Fattor suggested that the HOA's attorney send a letter to start the communication about the process, associated requirements and estimated costs.

- G. John Mackey with High Country Developers (HCD) was the next speaker on the agenda. Mr. Mackey asked the District to give approval to HCD to start installing sewer infrastructure immediately on Phase II of the Railyards project. However, the Construction Agreement between HCD and the District will not be ready for a board vote until next month's June 2nd meeting. Attorney Fattor explained the situation to Mr. Mackey who kept trying to persuade the board to allow HCD to proceed. However, Attorney Fattor and the board stated that the District has rules and an established process that everyone is required to follow.
- H. Next on the agenda was a permit and plant report from the District's Operator Responsible Charge (ORC), John Volk. John asked about a construction schedule for this summer and into the future, so project work and efforts weren't duplicated. Cleaning and televising selected lines is scheduled for the first week of June. John then explained the District's new permit monitoring requirements for cadmium (Cd), zinc (Zn) and benzene/toluene/ethyl benzene/xylene (BTEX). To date, staff has sampled for the 3 new parameters and all results are well below the permit limits. John also spoke about plant issues with the Spencer blower, check and butterfly valves. In addition, Operator Evan Bockstiegel asked if the board wanted to partner with Parkville Water on East 2nd Street. Parkville is replacing a water line along E. 2nd St. and the Sanitation District could replace a "problem" sewer line on East 2nd while everything is dug up. The shared cost is estimated to be \$20,500. Director Osborn moved to approve working with Parkville Water on the E. 2nd St. project, Director Vigil seconded, all voted in favor. A question was asked if the City would be providing a survey for the project. Chair Berger said a survey wouldn't be necessary since the sewer line would be placed back in the same location.
- I. The next agenda item was the permit monthly compliance report. John reported that all permit sampling results have been in compliance.
- J. The April 7, 2021 regular meeting minutes were next on the agenda. With no edits noted, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
- K. The next item on the agenda was the Check List Approval (bills and payroll). With no corrections or comments, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
- L. Attorney Fattor was next on the agenda with the Tabor Star/Application for Sewer, but Attorney Fattor noted the item was discussed by Cooper Best earlier in the meeting and in a letter that Cooper forwarded to Attorney Fattor. Attorney Fattor has suggested that the District develop specific criteria and or rules regarding the use of grinder stations, lift stations and multi-party private sewer lines. In addition, Attorney Fattor thought it appropriate to review how lift stations are currently addressed in the District's Rules and Regulations.

- M. The items for the Daily Plant Report were covered earlier by John Volk, see Letter H above.
- N. Office Manager Salazar had a short report. She notified the board that she would continue to advertise for the Laborer position and has included this add for posting with the Lake County job fair on Friday, May 7, 2021.

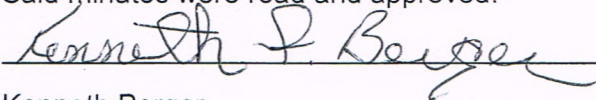
Also, Ms. Salazar presented a question to the board about the rate study that was completed by Vista Engineering in 2018. In the rate study, it was recommended to update trunk line fee rates for certain trunk lines to assist the District in recovering some of the costs for sewer line installation. She questioned why, to date, the board had not implemented the recommendation? With no answer from the board, the question arose, should the board proceed and correct the oversight? The board decided the schedule should be accepted immediately, therefore Director Osborn motioned to accept the 2018 Rate Study in its entirety as drafted by Vista Engineering for the Urban Renewal Authority, including all fee schedule recommendations, Director Vigil seconded, all voted in favor. Director Osborn then directed Attorney Fattor to draft Resolution #1, Series 2021, A Resolution Adopting the Recommended Railroad Trunk Sewer Fee effective as of today's date (May 5, 2021).

Finally, Ms. Salazar presented the board with Resolution #2, Series 2021, A Resolution Amending Resolution #9, Series 2018, amending the EQR Rate Schedule. Director Osborn so moved, seconded by Director Vigil, all voted in favor.

- O. The board went into Executive Session at 6:51 pm on a personnel matter. The board came out of Executive Session at 7:10 pm with no decision being made during Executive Session. After the public meeting reconvened at 7:11, a motion was made by Director Osborn to increase Operator Bostiegel's wage due to assuming additional plant operational duties. The wage compensation for the additional duties will be \$7500, plus an additional \$2500 upon achievement of Operator Bostiegel's Class B Operator Certification License. Director Vigil seconded the motion, all voted in favor.

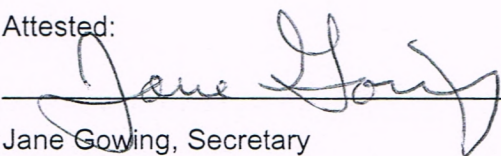
At 7:20 pm Director Osborn moved to adjourn, Director Vigil seconded, all in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowling, Secretary