

Leadville Sanitation Meeting Minutes for May 10, 2023

The Leadville Sanitation District (LSD) held its monthly board meeting at the District's office located at 911 S. Highway 24, Leadville at 5:00 pm on 5/10/2023. Board members present: Chair Ken Berger, Directors Robert Vigil, Dan Osborn, Sterling Mudge and Jane Gowing. Staff present: Angelina Salazar, Office Manager; Joe Passalacqua, WQP operator; Cooper Best, Janet Hausman and Chelsea Fagan, JVA Consulting (via Zoom); Joe Fattor district's attorney (via Zoom).

- A. Oath of Office was the first order of business. Directors Vigil, Mudge and Gowing took the oath of office for four-year terms.
- B. Chair Berger revised the agenda to include a discussion about the RV Dump Station and the WWTP concrete pad for the generator. In addition, the Chair moved the Executive Session up ahead of Public Comment. At 5:15 pm Director Osborn moved to go into Executive Session pursuant to Section 24-6-402(4)(F), C.R.S. to discuss personnel matters, Director Vigil seconded. At 5:56 pm, Chair Berger moved the board out of Executive Session and back into the public meeting. After a brief discussion, Director Osborn moved to extend an employment offer with benefits to Joe Passalacqua, Director Gowing seconded, all voted in favor.
- C. Public Comment was next on the agenda. No one provided comment.
- D. Affordable Housing Sanitary Sewer Feasibility Study Letter Agreement for Engineering Services was the next agenda item. Housing Authority Executive Director, Jackie Whelihan, was not present at the meeting, but Director Osborn has been in discussions with Ms. Whelihan, and JVA. However, due to specific cost sharing questions and confusion on other details, the matter was tabled until next month's meeting. Director Osborn will discuss the board's questions with Ms. Whelihan and provide an update at the June meeting.
- E. Railyard/John Lichtenegger was the next agenda item. Mr. Lichtenegger is requesting the board to lift its building permit issuance moratorium for the Railyards. After a lengthy discussion, the board reiterated that the moratorium will not be lifted until Mr. Lichtenegger complies with JVA's requirements, including engineer stamped plans and updated "as built". JVA has provided a list of outstanding items, that have been explained previously on numerous occasions.
- F. JVA presented updates on the following JVA projects:
 - a. Collection System Improvements
 - i. Advertisement for bids-JVA recommended to extend the bid period to 6/14/2023 due to lack of bids received. The board agreed to the extension.
 - b. Update WWTP Improvement Project
 - i. The project upgrades include installing a larger blower which will require a building addition. Prior to construction, soil borings must be taken which requires

a Geotechnical study. JVA provided 3 bids to the board and recommended selecting Kumar & Associates. Director Osborn moved to accept the Kumar bid, seconded by Director Vigil, all voted in favor.

JVA met with Waterworth to discuss the capital improvements and collections system improvement project cost updates into the spread sheet. In addition, JVA added a place holder for remaining engineering services that have yet to be determined. The loan payback will begin in 2025. The Waterworth spread sheet now provides a closer estimate for the necessary changes in revenue to fund all the above projects. JVA recommended a \$5/bi-monthly billing cycle rate increase, effective July 1, 2023. A public meeting will be scheduled for rate payer comments and further discussion.

c. RV Dump-CDOT continues to insist that Highway 24 and the College Park Rd entrances to the office be closed.

d. Conveyor Belt repair/replacement- Belt up and running 14 hours per day.

e. Generator Pad – Bids were reviewed. Chair Berger moved to accept Dan Duran's bid, seconded by Director Vigil, all voted in favor.

f. Development Reviews-No new developments for discussion.

g. Discuss reviewing building permits- JVA created a form for developers to complete and submit to the district when applying for a permit. Director Gowing moved to implement a \$600 fee per Residential application and a \$300 application fee for an Accessory Dwelling Unit (ADU), seconded by Director Mudge, all voted in favor.

h. Increase tap fees and collect payment at the time of signature.

F. Resolution No. 7, Series 2023 – Resolution Amending EQR Rate Schedule. Even though the board is in support of amending the EQR fee schedule, the board must solicit public comment. A thirty day notice will be published for Public Comment on June 14, 2023.

G. Resolution No. 8, Series 2023 – A Resolution Adopting a Loan From the Colorado Water Resources and Power Development Authority Authorizing the Form and Execution of the Loan Agreement and Issuance of a Governmental Agency Bond to Evidence Such Loan; Authorizing the Execution and Delivery of Documents Related Thereto; and Prescribing Other Details In Connection Therewith a Resolution Approving a Loan From the Colorado Water Resources and Power Development Authority; Authorizing the Form and Execution of the Loan Agreement and Issuance of a Governmental Agency Bond to Evidence Such Loan Authorizing the Execution and Delivery of Documents Related Thereto; and Prescribing Other Details In Connection Therewith. Director Osborn moved to approve, seconded by Director Vigil, all voted in favor.

H. Regular monthly meeting minutes from 4/12/2023 was next on the agenda. Secretary Gowing requested correction of 1 misspelling ("collet" corrected to "collect"). With this correction, Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.

- K. The next agenda item was the Check List approval. With no edits or corrections, Director Vigil moved to accept the financial records, seconded by Director Osborn, all voted in favor.
- L. Attorney Fattor was next on the agenda.
- a. The easement for the District's sewer line on the north side of Highway 24 from CJK Milling has been signed and recorded.
 - b. Paola Narduzzi/West6streeet -Mr. Narduzzi was not present.
 - c. Eric Scott V Leadville Sanitation District Case No. 2022CVO030003 has been resolved. No further action required.
- M. Daily Plant Report – Sonja created and completed this month's log.
- N. Office – Ms. Salazar drafted and submitted a written request to carry over vacation time until September of 2023. Director Osborn moved to approve, seconded by Director Vigil, all voted in favor.

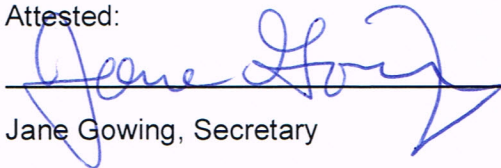
At 7:40 pm Director Vigil moved to adjourn, Director Mudge seconded, all were in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary