

Leadville Sanitation Meeting Minutes of August 5, 2020

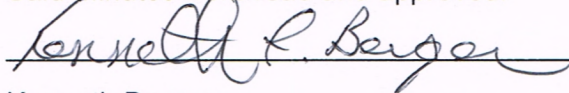
The monthly Leadville Sanitation District (District) board meeting was held in the District's office located at 911 S. Highway 24, Leadville at 3:30 pm on 8/5/2020. The meeting was called to order by board President, Ken Berger. Board members present: Ken Berger, Robert Vigil, Joe Hren, Dan Osborn and Jane Gowing. Staff present: Angelina Salazar, Office Manager; John Volk, Plant Operator Responsible Charge (ORC); Timmy Gonzales, plant maintenance, District Attorney, Joe Fattor and guest operator, David Gallegos.

- A. Public comment was first on the agenda, but no comments were provided.
- B. Operator Responsible Charge (ORC) John Volk, owner of Water Quality Control Professionals was next on the agenda. Mr. Volk updated the board about some of the process changes that he has made at the plant. The belt press issues seem to have resolved themselves for now. John is working on a Standard Operating Procedure (SOP) for the clarifier transfer and then purchase of a new clarifier driver repair and limit switch for the existing clarifier. John thinks the clarifier may be getting close to its overflow rate limit and suggests perhaps running both clarifiers as flows increase. The air flow (dissolved oxygen) metering needs adjustment as well. John wanted to confirm that GEI's sampling study is approved and he said he was notified that the sampling is scheduled to start week of 8/17. Director Gowing asked John to draft a written priority list of updates and repairs for the upcoming 2021 budget discussions.
- C. The meeting minutes from July 1, 2020 were next on the agenda. With one edit by President Berger, (Eric corrected to Evan), Director Vigil moved to approve, seconded by Director Hren, all were in favor.
- D. Next on the agenda was the Check List Approval (bills and payroll). Hearing no questions or objections, Director Vigil moved to approve bills and payroll, seconded by Director Hren, all voted to approve.
- E. Attorney Fattor was next on the agenda, but had no new business or updates for Board consideration.
- F. There was no permit update from CDPHE to present to the board.
- G. The next order of business was a discussion about the District's RV dump station. Director Gowing recently received complaints about the traffic congestion and lack of visibility at the intersection at the RV dump. A discussion ensued about the heavy use of the dump station this summer and the subsequent problems, along with costs associated with providing this service to the public. As it is late in the season, no modifications will be made at the dump station in 2020, except for the posting of a one-way sign on District property. Director Osborn will look into the technology available to streamline the payment system in 2021. The District will continue the discussion about other changes to implement for the 2021 season.
- H. Next on the agenda was the Daily/Plant Report. Director Gowing asked for clarifications about a legal request from Katy Welter about the District's sewer mains that serve two

sites that are under consideration for the County's new Justice Center. Timmy and Angelina provided the information as requested.

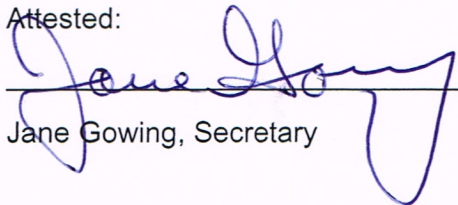
- I. Ms. Salazar notified the board that the District is required to complete a pay and compensation survey in order to renew its insurance for the Special District Association (SDA). The insurance renews in December and the survey needs to be completed and submitted to the SDA in November. Ms. Salazar also presented a lot consolidation map for review/discussion. Director Osborn explained the map to the board and Ms. Salazar will request the entire packet from the applicant before signing off on the lot consolidation.
- J. The last item on the agenda concerned the job positions of Wastewater Plant Manager and Wastewater Laborer. Board President Berger and Ms. Salazar interviewed for the Laborer position and recommended hiring Martin Tracy. After discussion, President Berger moved to hire Martin Tracy, Bob Vigil seconded, all voted in favor. President Berger also clarified the status of the ORC and A operator positions to the board as well as for Mr. Volk and Mr. Gallegos. Both operators will be on staff at the plant during the transition period.
- K. At the end of the meeting, Ms. Salazar raised a question about updating bank signatures on the District's checking account, with the vacancy created by Director Parlin's death and changes in District employees. Ms. Salazar will contact Ken Olsen, get clarification from him and have a draft Resolution for the September board meeting.
- L. At 5:03 pm Director Vigil moved to adjourn, Director Hren seconded, all voted in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary