

## Leadville Sanitation Meeting Minutes for September 7, 2022

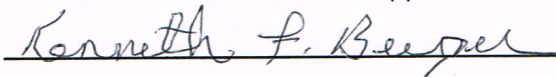
The monthly Leadville Sanitation District (LSD) board meeting was held at the District's office located at 911 S. Highway 24, Leadville at 5:00 pm on 9/7/2022. Board members present: Chair Ken Berger, Directors Robert Vigil, Joe Hren, Dan Osborn and Jane Gowing; Staff present: Joe Passalaqua, plant operations manager; Angelina Salazar, Office Manager; Joe Fattor, Attorney; Chelsea Fagan, JVA Consulting.

- A. At 5:00 pm Chair Berger called the meeting to order. The first item on the agenda was public comment. No public comment was presented.
- B. Chelsea Fagan provided the JVA update to the board this month. The CMPS report is due to CDPHE on September 30, 2022 for the completion of the first 25% of the Collections Systems Replacement project. Operations Manager, Joe Passalaqua, is in daily contact with the excavation company and JVA is tracking the progress for the CDPHE report. JVA will conduct a final inspection of the project at the conclusion of the work and in conjunction with direction from the board. The next update item included the funding awarded and/or available to the District to date. The District will receive \$10,000 for the Project Needs Assessment (PNA), \$300,000 design and planning grant from DOLA as a "disadvantaged community" and finally a second DOLA grant application was submitted on 8/31/22 for up to \$750,000 for WWTP upgrades. The final JVA update was that Cooper Best will give a Waterworth presentation to the board at the October meeting.
- C. County Partner Wildfire Fuels Mitigation with COSWAP. The board is waiting for a response from the County. Director Osborn forwarded a draft MOU to the County with questions, comments and a request for a GIS map showing the District's boundaries for Exhibit A. The District will provide its insurance information for the MOU. The District agreed to pay the requested \$2000 for the project at the 8/3/2022 board meeting, but has not been invoiced to date. Director Osborn has reached out to the County and is waiting for a response.
- D. Jo Ann Molleur/500 Mtn. Pines Ct. was the next agenda item. Ms. Molleur was not in attendance. After board discussion, the board directed Attorney Fattor to follow-up in writing with Ms. Molleur so the District can conclude this agenda item.
- E. Minutes of the August 3, 2022 meeting were next on the agenda. With no edits, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
- F. The check list approvals for July and August 2022 were presented for board approval. With no corrections/questions, Director Vigil moved to approve the July check list, seconded by Director Osborn, all voted in favor. Chair Berger had questions about some of JVA's "daily" observation reports and some of the August invoices for Operations Manager Joe Passalaqua. After additional information was provided, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.

- G. Attorney Fattor was next on the agenda. Mr. Fattor still has concerns and questions with private low-pressure lines and the District's Rules and Regulations. After board discussion and JVA's clarification that the District does not operate any lift stations in its service area, Mr. Fattor agreed to move forward. Next, Mr. Fattor wanted to finalize the easement issue with CJK for the District's sewer main that runs across the CJK property. After board discussion, it was decided to request a "standard" 35' easement. Given the high water table at the location, the District and/or its contactors will need to have shoring in place, should future sewer main maintenance or replacement be needed. No update on the Laundromat issue.
- H. The board decide on a 9/15/22, 5:00 pm work session to discuss the 2023 budget. Office Manager Salazar will send out and post the agenda. In addition, the board confirmed the postponement of the October 5, 2022 board meeting to October 12, 2022 due to director scheduling conflicts.
- I. The Daily Plant Report was the next agenda item. Staff had nothing further to add to the report. A question was asked to staff about a tap made on E. 7<sup>th</sup> street that was on the Daily Report. Subsequently the board discussed all the construction activities going on in the area and the challenges presented with permitting, inspections, and fee collection.
- J. The Office report was next. Ms. Salazar asked the board to transfer funds into the capital improvements fund to line-up the budget. Director Vigil moved to transfer the funds, seconded by Director Osborn, all voted in favor. Ms. Salazar continues to receive resumes and letters of interest for the office assistant position. Interviews will be scheduled for the week of September 19, 2022.

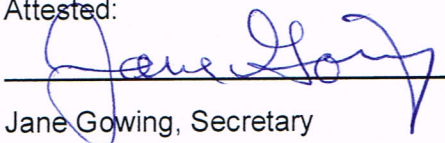
At 6:43 pm Director Vigil moved to adjourn, Director Osborn seconded, all were in favor.

Said minutes were read and approved:

  
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Kenneth Berger

Attested:

  
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Jane Gowing, Secretary