

Leadville Sanitation Special Meeting Minutes for April 25, 2024

The Leadville Sanitation District (LSD) held a special board meeting at the district's office located at 911 S. Highway 24, Leadville at 3:19 pm on 4/25/2024. Board members present: Chair Ken Berger, Directors Sterling Mudge and Jane Gowing, with Director Mike Smith arriving at 6:00 pm. Staff present: Attorney Joe Fattor (via Zoom); John Volk, plant ORC; Chelsea Fagan and Janet Hausman, JVA (via Zoom).

- A. Chair Berger called the meeting to order at 3:15 pm. Changes to the agenda were the first item of business. Chair Berger added items 2 through 4 under letter L. Part time summer hire(s), update on Rice Lake West and plant construction project, plant work schedule & logs, and a date/time for an Executive Session next week (4/29-5/3) for an update from Drew Varetti and Allison Ulmer on the Mountain Pine sewer line. Chair Berger moved to approve the agenda changes, seconded by Director Mudge, all voted in favor.
- B. Public Comment – Jack and Cindy Saunders. Jack asked for clarification on continuing to use grinder pump systems for his Tabor Star development (initially approved by the board), instead of a gravity feed system given the sewer access and sewer line capacity questions. Chair Berger asked Mr. Saunders to wait to make any decisions until after the board confers with legal counsel and an independent engineering firm about ownership of the Mountain Pines line and possible solutions. Nick Costello from Timberline development asked Ms. Fagan for an update and confirmation of the 3-week time estimate for completion of JVA's Timberline sketch plan review and sewer main flow capacity questions. The time frame is contingent upon all required information being submitted with the plans. JVA expects to have the line capacity numbers by the district's 5/9/2024 meeting.
- C. Next on the agenda was Jerry Porterfield with questions about the property he recently purchase located at W. 6th and Washington Streets (FKA Narduzzi property). Mr. Porterfield had a question about the district's process, asking when could he get a "will serve" letter to get his surety bond? Ms. Fagan said JVA's plan review takes 3 weeks to complete and his plans were submitted 4/23/2024, with an estimated completion date of 5/14/2024. Once the review is complete and plan approved, Ms. Fagan will notify Attorney Fattor and he will draft the paperwork and Mr. Porterfield can apply for his surety bond.
- D. Employee Handbook – In progress.
- E. Job Descriptions – In progress.
- F. Letters to Tennessee Pass Café (TPC) & Timberline Hotel – Attorney Fattor notified both businesses that the district is not responsible for individual sewer line service maintenance per the district's Rules and Regulations. However, neither business has responded to his letter. The issue with these properties is that the two properties share 1 sewer service line that is prone to backups, resulting in loss of revenue. In addition, the district's Rules and Regulations do not allow two properties to share a sewer service. The district to have its main cleaned and filmed. The properties will need to separate their respective flow and each business will have its own individual sewer service installed.

G. Update from John Volk about the 3rd St. and Harrison St. line camera info. The district's main is flowing good.

H. 611 Harrison – Liquor License – No information available (may be a typo on the address).

I. GW/Westwoods – Next Steps – Joe Fattor Update/Report – The developer has not submitted any development “as-builts”, no sewer main inspections have been conducted by district staff or the district’s engineers and no certification by a registered engineer that all construction done has been completed in accordance with the approved plans and specifications outlined in the Sewer Line Extension Construction Agreement.

J. CJK/Union Milling – DRMS has confirmed receipt of the district’s objection.

K. JVA –

Rice Lake West – 60% guaranteed maximum price 15.1 M. Waterworth model is 15.7 M (953k contingency funds). Construction drawings to be drawn up in May. Rice Lake wants to mobilize in June. No details about the RV station, but Rice Lake is interested in this project too. Line construction agreement for the collection system. Janet will meet on site with them on Monday. Notice to Proceed should happen in early May w/ JHL. Dola meeting with Randi Snead is at 1:00 pm – 1:50 on Monday, 4/29/2024. Joe, Angelina and Mike attended the Rice Lake West meeting in Golden.

L. Plant update:

1. Collection line flushing – Schedule has not been created. Staff needs a training session on how to operate and use the flusher truck. Get a list from JVA on lines Snowbridge filmed.
2. Summer help – part-time person(s) to flush and to do locates with a \$20-\$25/hour wage range. Post the ad on the office door and at the plant. If possible, put an ad in the Herald. More staff needs to be trained to operate the flusher truck this summer.
3. Update on Rice Lake West – see item K above.
4. GPS manhole numbering. Get an update from JVA.
5. Sampling – Whole Effluent Toxicity (WET) test, second accelerated sample was compliant.
6. The conveyor belt has been running for 2 shifts to keep up with solids wasting.

M. Office – Executive Session – Thursday 5/2/2024 at 3:15 pm with a summary from Drew Veretti about the Mountain Pines sewer main. Allison Ulmer will attend as well.

Ms. Salazar had questions about the verbiage in the updated by-laws as it applies to her job duties. These questions would be best answered by Allison Ulmer. In addition, she had questions about her accrued vacation time. Director Gowing suggested Ms. Salazar draft a plan to pare down her vacation hours and not lose them. The new District Manager may be able to assist with her questions as well.

At 5:06 pm Chair Berger moved to adjourn, seconded by Director Smith, all were in favor.


Said minutes were read and approved:

Operator Passalacqua said he could get the line cleaned, so the board agreed to have the line televised on Tuesday. Operator Volk will forward the company info to Ms. Salazar.

- T. Plant Report – The water leak has been repaired and the water is back on at the plant. Line flushing done between W. 6th and W. 7th Streets. The district failed its first quarter WET test, but passed the first accelerated test and will conduct its second accelerated next week. Finally Browns Hill was out to calibrate the flow meters at the plant.
- U. Office Report – Ms. Salazar said the office has been busy.


At 6:46 pm Chair Berger moved to adjourn, Director Vigil seconded, all were in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary