

Leadville Sanitation Meeting Minutes of February 3, 2021

The monthly Leadville Sanitation District (District) board meeting was held in the District's office located at 911 S. Highway 24, Leadville at 3:30 pm on 2/3/2021. The meeting was called to order by board president, Ken Berger. Board members present: Ken Berger, Robert Vigil, Dan Osborn; Joe Hren and Jane Gowing. Staff present: Angelina Salazar, Office Manager; John Volk, Water Quality Professionals; District Attorney, Joe Fattor; Plant Operator, Evan Bockstiegel; and Plant Laborer, Martin Tracy.

- A. The meeting was called to order and Chair Berger asked for public comment. Leadville Mayor, Greg Labbe, requested to be on the agenda to speak at the March meeting regarding summer paving projects and the City's desire to coordinate and work with the District and Parkville Water to coordinate street paving to leverage resources to benefit all three entities.
- B. Jack Saunders was next on the agenda. Mr. Saunders wants to begin the build-out of his Tabor Star development at West 6th and McWethy Drive. Sanitary sewer service for eight lots on the west side of the development would be below the District's sewer interceptor line. Therefore, wastewater from these homes would need to be pumped up into the District's interceptor line in order to gravity flow to the wastewater plant for treatment. Mr. Saunders is proposing to install individual sewer grinders called an E-1 system at each of these eight homes and then pump the wastewater into the District's interceptor line with a low-pressure discharge pump, as designed by Crabtree Engineering. District staff confirmed that the Tabor Star development is within the District's service area. Since the Tabor Star's low pressure common discharge line is not the District's line, Attorney Fattor asked about the mechanism by which these homes would maintain the service line into the future. Mr. Saunders stated that there would be an HOA created for maintenance costs of the sewer line, along with deed restrictions showing the easement for the Tabor Star's common discharge line that crosses impacted lots. Ms. Salazar will email a District application for service to Mr. Saunders for completion.
- C. Next on the agenda was the monthly operations report from the District's Operator Responsible Charge (ORC), John Volk. The following items are in progress:
 - a. Mr. Volk had the Master Plan walk-through Monday with JVA and JVA will begin working on the District's Master Plan.
 - b. Triangle Electric is scheduled to begin the lighting project next week in the pretreatment building.
 - c. Mr. Volk had RK Mechanical come out and is still waiting to hear from 2 other vendors for the ventilation system work. Chair Berger instructed Mr. Volk to accept bids from the contractors if they are willing to submit them.
 - d. Solids are increasing at the wastewater plant and the operators are running the belt approximately 13 hours per day to reduce the solids. The solids are typical for this time of year due to the colder weather and challenges to get better solids settling, as well as dumpster availability. Solids processing needs to be upgraded throughout the plant and JVA will review the solids issue in the Master Plan.
 - e. The Variable Frequency Drive (VFD) blew up on the agitator and Jim Steiner was out to take measurements for a replacement VFD.

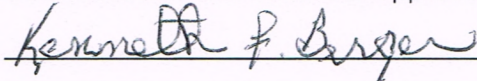
- f. The scum pit floats are going to be replaced next week.
 - g. Director Osborn will review the recovered CAD files and discuss with CMC if they would be useful for student projects.
 - h. Director Gowing asked about the status of JVA's work on the RV dump station plans and also requested Mr. Volk to check with Cooper Best about the monthly report that Mr. Best agreed to provide for board meetings.
- D. The bid proposal opening for the wastewater plant building was next on the agenda. However, only one bid had been submitted. Therefore, Director Osborn moved to extend the bid period for 2 weeks to allow for any additional bid submittals. Director Vigil seconded the motion, all voted in favor. The bid opening is now extended by two weeks until 2/17/21 at 3:30 pm.
- E. Approval of the January 1, 2021 meeting minutes was the next agenda item. With no edits, Director Vigil moved to approve the minutes, seconded by Director Hren, all voted in favor.
- F. Next on the agenda was the Check List Approval (bills and payroll). With no corrections or comments, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
- G. Attorney Fattor was next on the agenda.
- a. Attorney Fattor stated Mr. Latham is going to go back and work with the Four Seasons HOA about sewer service, therefore no further action by the District is necessary at this time.
 - b. Union Milling Contractors, LLC was next on the agenda. Attorney Fattor contacted Union Milling's agent to request a copy of the application that was submitted to Mine/Land Reclamation. The agent informed Attorney Fattor that the application is being amended and the agent said she will forward the updated application once it is completed and resubmitted. No further District action is required at this time.
 - c. Smart Procure contacted Office Manager Salazar about obtaining Open Records information. Attorney Fattor answered Smart Procure's request and informed them that the District did not have the requested information in the desired format. However, if Smart Procure still wants the information, there will be charges assessed and payable in advance to the District before the information is provided to Smart Procure. Ms. Salazar will contact Attorney Fattor if she hears back from Smart Procure, otherwise no further action is required.
 - d. A question came up at the January meeting about paying board members' sewer service fees in addition to the monthly board member stipend compensation. Attorney Fattor said that board compensation is regulated by statute so this would not be allowable. For District employees, Attorney Fattor said employees could receive payment of sewer service fees as a benefit of employment. However, there may be an issue of taxation on the fees. Ms. Salazar said Parkville Water provides this benefit and does not tax the benefit and this was corroborated by Ken Olsen, CPA.

H. The Daily/Plant Report was up next. Evan says staff has been busy with maintenance projects i.e. changing belts on the RAS pump, greasing couplings, chaining up the skid steer in preparation for moving snow and normal preventative maintenance. In addition, the new flusher truck "check engine light" has been coming on due to a faulty ground and the truck also has a system error light on the back controller. The flusher truck will go down to Kenworth this spring to correct these issues. The new flatbed plow truck is in service and running well. Director Gowing asked about the District's policy for employees taking personal vehicles to deliver samples to Denver. The board discussed the possibility of purchasing a pre-owned small truck/SUV to drive to Denver to deliver samples and run other errands. Ms. Salazar and Martin will look into what types of vehicles are available and the cost. The old plow truck will be kept as a reserve plow truck. No other questions were raised about the Daily/Plant Report.

I. The Office update was brief. Office Manager Salazar provided copies of the 2021 budget report to the board, please contact her with any questions. In addition, there is a new procedure for the 811 utilities locate, as telephone call-ins are no longer allowed under a new state law. Ms. Salazar has concerns that the District may not be responding in the required time frame and the possibility of associated fines with delayed responses. Timmy Gonzales is in charge of tracking and performing the locates and Chair Berger will discuss the new locate requirements with him.

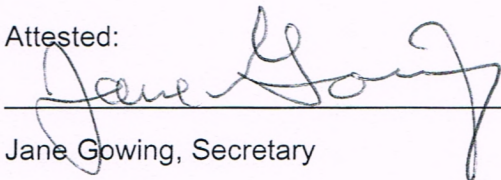
At 4:35 pm Director Vigil moved to adjourn, Director Osborn seconded, all in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary