

## Leadville Sanitation Meeting Minutes for July 6, 2022

The monthly Leadville Sanitation District (LSD) board meeting was held at the District's office located at 911 S. Highway 24, Leadville at 5:00 pm on 7/6/2022. Board members present: Chair Ken Berger, Directors Robert Vigil, Joe Hren, and Jane Gowing; Director Osborn was absent; Staff present: Joe Passalaqua, plant operations manager and Martin Tracy, operator; Angelina Salazar, Office Manager; Joe Fattor, Attorney; Chelsea Fagan, JVA Consulting; and Cooper Best, via Zoom from JVA Consultants.

- A. Public Comment was first on first item on the agenda. No public comment was presented.
- B. The next item on the agenda was a brief presentation by Nick Michael from CJK about the Slag Pile project. First, Mr. Michael provided an update about the District's sewer line survey that is being done for the Slag Pile project to locate the District's sewer line in order to provide an adequate easement for future line maintenance or work. Mr. Michael said CJK will provide the District a finalized map of the survey, a metes and bounds description and the surveyor will flag the sewer line. CJK continues to try and locate the District's water line and finalize that locate as well. This process will be repeated at the CJK Mill Site project as well per Mr. Michael.

The second item Mr. Michaels presented was a discussion about the CJK Mill Site project and CJK purchasing treated wastewater from the District for mill process water. Water augmentation would be necessary and CJK would take care of augmentation legal issues. At this time, CJK is just asking the District to consider selling CJK their treated wastewater. After board discussion, if the District is interested in learning more about selling their treated wastewater, the District will request CJK provide a detailed proposal to start the negotiations.

- C. Next on the agenda were numerous updates from Cooper Best and Janet Hausmann with JVA.
  - a. The Rules and Regulations approval was JVA's first item. With JVA's completion of their in-house review of the proposed District Rules and Regulations, the document was provided to the board in the June 1, 2022 board packet for comments. With no major board edits, the board requested Ms. Salazar to post the proposed final document for 30 days in the Herald Democrat for public comment. Once the 30 days has passed and if no substantive edits are presented by the public, the document will be scheduled for a vote at the following board meeting which will likely be in September.
  - b. The Master Plan approval with the updated project order and updated prices was up next for the board's adoption. The biggest change was the updated capital improvements project order based on operator feedback from Joe Passalaqua and John Volk. Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
  - c. The Hydraulic Model Proposal was the next JVA item. JVA is recommending that the District update its Collection System model due to the age of the current Collection System model (2002) and the increased growth within the District's



service area. The District needs to have a better estimate on new growth's impact on the collection system in order to keep up with system updates, expansion and development fees. The update includes District purchase of the necessary software required for the modeling process, but in the future the District could charge developers for project analyses to help recover some of the cost. Director Vigil moved to approve, seconded by Director Hren, all voted to approve.

- d. The next item on the agenda was the WWTP Preliminary Design Proposal. Cooper discussed Capital Projects 1-4 and how JVA will assist the District with funding with the State Revolving Fund (SRF) and Department of Local Affairs (DOLA) funding grant application which has a maximum limit of \$750,000. The SRF application deadline is November 15, 2022 and the DOLA grant application is August 15, 2022. In addition, JVA is advising the District to enter into a Construction Manager at Risk (CMAR) agreement for preconstruction services. Ms. Salazar notified the board that the District just received approval of their Project Needs Assessment (PNA). More details to be forthcoming. Director Vigil moved to approve the WWTP Preliminary Design Proposal, seconded by Director Hren, all voted in favor.
- e. RV Receiving Station/Traffic Study was completed July 4, 2022. Results should be available by the August board meeting.
- f. Development Reviews
  - i. Jeremy Paddock/601 E. 8th Street-Mr. Best finalized his review of Mr. Paddock's plans and Mr. Best will be preparing a letter of recommendation of approval for Attorney Fattor. Attorney Fattor will draft a letter to Lake County Land Use in order for Mr. Paddock to obtain his building permit. Pending approval by Mr. Best, Director Vigil moved to approve the 601 East Extension, seconded by Director Hren, all voted in favor. Attorney Fattor will proceed to draft the District's standard contract and Resolution for signature. Attorney Fattor is suggesting a bond of \$36,000 from Mr. Paddock.
  - ii. Terry Hollingsworth/Toledo Avenue-Mr. Best provided his comments. The following issues must be addressed before Mr. Best will approve Mr. Hollingsworth's plans: a survey showing that the proposed line is located in the City's ROW or in an approved easement, include the location/information of Parkville's water line installation, include the addition of 2 manholes and upsize the sewer line from 6" to 8" to adhere to the District's required engineering standards. Mr. Best offered to assist Mr. Hollingsworth with his plan revisions.
- g. Operations Manager Passalaqua had additional items to discuss with JVA and the board. The first item was the replacement of all the MCC equipment (wire, electrical panels, circuit breakers, large buckets etc.) in the main building. The estimate was nearly \$359,000 to do this work. Mr. Best suggested to table this as a stand-alone project and instead wait and incorporate the MCC work into the large SRF grant funding for the WWTP Improvement Project. The board agreed to wait and follow Mr. Best's recommendation. The second item from Operator Passalaqua is a back-up generator because the plant does not have backup power when power goes out. The generator specifications and cost were reviewed by JVA staff (an electrical engineer and Cooper Best) who confirmed that the



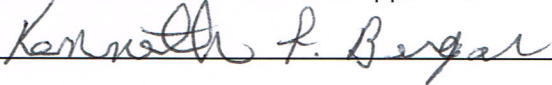
generator was the right size for the plant and a reasonable price especially with the limited hours of use (673 hours), inclusion of a fuel tank, site delivery and the generator's good condition. Director Gowing moved to approve the generator's purchase, seconded by Director Vigil, all voted in favor. The third item was about a 6/24/22 bid from Werderitch Construction to survey the collection system. Mr. Best stated that the survey bid proposal lacked the typical detail that describes the scope of work to be performed. With the Collection System Project manholes arriving and push for installation, Operator Passalaqua stated that the time to do the surveying is prior to installation. Therefore, Mr. Werderitch will attend the Monday JVA/District Construction Project meeting to discuss the survey's scope of work and clarify any questions JVA has about the work to be completed. Pending the outcome of the Monday meeting and recommendation by JVA, Chair Berger moved to approve the Werderitch Survey Bid, seconded by Director Hren, all voted in favor. Finally, Ops Manager Passalaqua asked the board to consider purchasing a camera to televise its own collection lines. He will provide more details at a later board meeting.

- D. County Partner Wildfire Fuels Mitigation with COSWAP. The board tabled that item until next month since Director Osborn is on vacation and both he and Director Gowing wanted more information about the project before the board voted.
- E. Approval of the monthly minutes of 6/1/2022 was next on the agenda. With no edits, Director Vigil moved to approve, seconded by Director Hren, all board members voting in favor.
- F. The Check List Approval for June 2022 was the next agenda item. With no questions or changes, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
- G. Attorney Fattor was next on the agenda.
  - a. Eric Scott and Mountain Laundromat V. LSD – Attorney Fattor has not heard from Mr. Scott, nor has Mr. Scott's own attorney. There is a proposed Case Management Order due to the Court by Friday, July 8, 2022. With no response from Mr. Scott, Attorney Fattor has suggested that Attorney Marks amend the District's complaint and make an Offer of Judgement to the Court on Friday.
  - b. 902/904 W. 6th Street and Washington Street was the next agenda item. Attorney Fattor has drafted a Public Notice for the legal section of the Herald Democrat about private ownership of the grinder pumps and private sewer lines at these locations. In addition, he will also send a separate letter and a copy of the Legal Notice to the County Building Department for its files. This should conclude District actions with this development.
  - c. The County's Access and License Agreement for Dutch Henry Hill was briefly discussed. The document was agreed to by the board but never formalized (signed). Attorney Fattor has the document for signature and once signed he will forward to Chris Floyd, Lake County Attorney.
- H. Daily Plant Report – No questions on the Daily Plant Report from the board.

- I. The Office Report was the last agenda item. Office Manager Salazar sent a letter to the Happy Hippy House about additional EQR fees due. She will provide an update to the board once she receives a response. Ms. Salazar has also sent a bill to Moe's Barbeque for additional EQR fees assessed and the fees are now due. She has not received payment to date, but the bill is not due until 7/15/2022. Finally, Ms. Salazar informed the board that the District audit is scheduled for 7/11/2022.

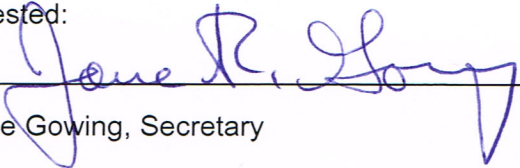
At 7:05 pm Director Vigil moved to adjourn, Director Hren seconded, all were in favor.

Said minutes were read and approved:

  
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Kenneth Berger

Attested:

  
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Jane Gowing, Secretary