

## Leadville Sanitation Meeting Minutes for October 12, 2022

The monthly Leadville Sanitation District (LSD) board meeting was held at the District's office located at 911 S. Highway 24, Leadville at 5:00 pm on 10/12/2022. Board members present: Chair Ken Berger, Directors Joe Hren, Dan Osborn and Jane Gowing; Staff present: Joe Passalaqua, plant operations manager; Angelina Salazar, Office Manager; Joe Fattor, Attorney; and Chelsea Fagan and Janet Hausmann, JVA Consulting. Director Vigil was absent.

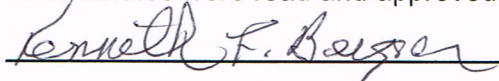
- A. At 5:00 pm Chair Berger called the meeting to order. The first item on the agenda was public comment. Director Gowing introduced Chris Matkins, who attended the board meeting as a guest to observe the meeting. Mr. Matkins heard about the District at the SDA conference from attorney Bart Miller. Jo Ann Molleur was the next speaker during public comment. Ms. Molleur wanted to talk to the board about sewer line freeze-ups at her home. Attorney Fattor was prepared to discuss her issues under Item J, but proceeded during public comment since she was present. Mr. and Ms. Molleur have hired attorney Daniel Mintzer to assist them in resolving winter sewer freeze-up issues at their home in Mtn. Pines. Attorney Fattor advised the board to enlist the services of a legal firm who specializes in Special District Association (SDA) issues. Ms. Salazar will send the SDA Attorney all the necessary documentation. Attorney Fattor will provide the board with monthly updates on the issue(s).
- B. Chelsea Fagan and Janet Hausmann provided the JVA update to the board with the following topics:
  - a. Compliance Schedule Inflow/Infiltration Report – Submitted September 30, 2022. The target for replacement of 25% of designated sewer lines was met this summer.
  - b. Progress Report for Compliance with Dissolved Cadmium, Dissolved Zinc and BTEX Final Effluent Limits – Submitted September 30, 2022. District Sample results have been compliant for these parameters.
  - c. RV Dump Station & Septage Receiving Station – Ms. Fagan briefly discussed an RV Dump station that Gunnison installed last year.
  - d. Waterworth Presentation – Cooper could not attend the meeting, but the board had a brief discussion on rate increases and modeling for future rates, revenue, and operations funding. See Item I.
- C. Rules & Regulations were next on the agenda. After Attorney Fattor's minor edits and a 30-day public comment period, Chair Berger moved to approve the Rules and Regulations, seconded by Director Osborn, all voted to approve. The Ordinance will be #4 and Attorney Fattor will prepare it for signature at the November meeting.
- D. Lake County/Hazard Mitigation Plan Grant. No explanation was provided by the County on this item. The board had numerous questions about the district's obligations and with no supportive information provided, the board tabled the Plan Grant until the November meeting. Ms. Salazar will reach out to the County to provide the board with additional information.
- E. Minutes of the September 7, 2022 meeting were next on the agenda. With no edits, Director Osborn moved to approve, seconded by Director Hren, all voted in favor.



- F. The check list approval for September, 2022 was presented for board approval. With no corrections/questions, Director Hren moved to approve the July check list, seconded by Director Osborn, all voted in favor.
- G. 2021 Audit was submitted on September 30, 2022. The board just received their copy with the meeting board packet and directors did not have ample time for review. Therefore, this item will be discussed at the November meeting.
- H. Resolution No. 3, Series 2022 – A Resolution Appointing the Office Manager of the Leadville Sanitation District as the Person to Prepare the Budget of the Leadville Sanitation District for the Fiscal Year 2023. Director Osborn moved to appoint Office Manager Salazar to prepare the budget, seconded by Director Hren, all voted in favor.
- I. 2023 Proposed Budget – Capital outlay to be calculated by Cooper Best, of JVA and Ms. Salazar for budgeting purposes. The board also discussed rate changes for 2023. Director Osborn moved to raise the service fee by \$2.00 per month (\$4.00 per billing cycle), Director Gowing seconded, all voted in favor. In addition, district staff are required to give a five-minute presentation to the DOLA grant committee in order to apply for a second round of DOLA funds in December. Office Manager Salazar and Operations (Ops) Manager Passalaqua will be giving the presentation.
- J. Attorney Fattor was next on the agenda. Mr. Fattor had the following items:
- a. Attorney Fattor briefly mentioned that he wants to confirm CJK's (the grantor) company name prior to completing the sewer main easement agreement.
  - b. No update on the 1707 Poplar Street Laundromat issue.
  - c. Moeller/500 Mtn Pines – see narrative under public comment.
  - d. Hollingsworth Project – Mr. Hollingsworth has elected to build 1 single family dwelling instead of 3 single family dwellings.
- K. The Daily Plant Report was next on the agenda. The Ops Manager informed the board that Parkville Water installed a new water meter and the district's September water bill was \$5000. The concrete pad for the generator has not been poured to date.
- L. The Office report was next. Ms. Salazar stated that all of her items were discussed earlier in the meeting.

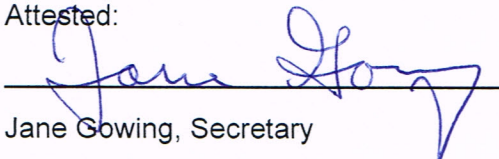
At 6:45 pm Director Osborn moved to adjourn, Director Hren seconded, all were in favor.

Said minutes were read and approved:

  
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Kenneth Berger

Attested:

  
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Jane Gowing, Secretary